

Minutes – March 17th, 2026
Johnstown, Cambria County Airport Authority

The regular meeting of the Johnstown Cambria County Airport Authority was called to order by Rick McQuaide Treasurer at 3:30 pm on Tuesday March 17th 2026th.

Members Present: Tim McIlwain, via phone, Mike Parrish, via phone, George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr.

Members Absent, Tyler Trimbath, Jim Brazill and Adam Murphy

Others Present: Cory Cree, Airport Manager, Heather Tomasko Assistant Airport Manager Josh Keyser, Airport Operations Supervisor, Tyler Nesbella, GFT; Attorney Tim Leventry; Solicitor; Dennis Kotzan, Accountant, Nathan Pilkington, SkyWest; Dave Hurst Tribune Democrat, Commissioner Tom Chernisky, Larry Hoover, Airline Committee, Via phone.

MINUTES:

George Acurio made a motion to approve the minutes of the February 17th, Board Meeting. The motion was seconded by Jonathan Gleason. and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6). Nays: None (0)

SkyWest/United Report: Nathan Pilkington JST SkyWest
Reviewed the SkyWest reports.

FBO Report: Dr. Larry Nulton

- Updates on the Remote Operating Center

Treasurer's Report: Dennis Kotzan

Reviewed Financials

Jonathan Gleason made a motion to approve the Treasurer's Report. The motion was seconded by George Acurio and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6). Nays: None (0)

Manager's Report: Cory Cree

Rehabilitate Runway 5-23 Pavement Project

- This project includes rehabilitating the Runway 5-23 pavement by completing crack repairs, seal coating, and remarking the runway.
- On March 9, 2026, bid proposals were received. Four (4) contractors submitted bid proposals.
- GFT reviewed, summarized, and tabulated the bids received.
- GFT provided a Bid Recommendation letter, which recommended awarding the entire project, Base Bid (\$219,905.00), Add Alternate No. 1 (\$18,375.00), Add Alternate No. 2 (\$27,105.00), Add Alternate No. 3 (\$13,910.00) to JJ Cunningham, the low bidder, pending available funds from the funding agency.
- The lower bidder, JJ Cunningham, is based outside of the Wilkes-Barre area that has worked on other GFT projects.
- Based on the low bidder's bid proposal, the executed engineering agreement, and bid advertisement and IFE costs, the below table shows the total estimated project costs.

Description	Subtotals	Total
Administrative Fees – Airport Authority		
- IFE by Midstate Consultants, Inc.	\$2,350.00	\$3,451.00
- Bid Advertisement – Tribune Democrat	\$1,101.00	
Professional Fees - GFT		
- Executed Work Order	\$53,571.00	\$53,571.00
Construction Costs – JJ Cunningham		
- Base Bid	\$219,905.00	\$279,295.00
- Add Alternate No. 1	\$18,375.00	
- Add Alternate No. 2	\$27,105.00	
- Add Alternate No. 3	\$13,910.00	
Total		\$336,317.00
FAA Share (95%)		\$319,501.00
State Share (2.5%)		\$8,408.00
Local Share (2.5%)		\$8,408.00

- This project and the recommendations below were reviewed with both the Finance and Facility Committees.
- **Recommendations:**
 - o We recommend that the Airport Authority approves the submission of an FAA grant application for the referenced project based on the low bid of JJ Cunningham and the total estimated project costs.
 - o Pending funding agency approval, we recommend that the Airport Authority approves awarding the construction contract to the low bidder, JJ Cunningham, in an amount of \$279,295.00, which includes the Base Bid \$219,905.00, Add Alternate Bid No. 1 \$18,375.00, Add Alternate Bid No. 2 \$27,105.00, and Add Alternate Bid No. 3 \$13,910.00.
- The action to approve these recommendations are listed on the agenda under the Finance and Administration Committee.

Rehabilitate Taxiways A, A1, B, and B1 LED Lights and Signs Project

- This project includes replacing the incandescent lights and signs with LED lights and signs on Taxiways A, A1, B, and B1.
- On March 9, 2026, bid proposals were received. Five (5) contractors submitted bid proposals.
- GFT reviewed, summarized, and tabulated the bids received.
- GFT provided a Bid Recommendation letter, which recommended awarding the entire project, Base Bid (\$384,278.16), Add Alternate No. 1 (\$61,965.96), and Add Alternate No. 2 (\$66,137.51), to M and B Services, LLC, the low bidder, pending available funds from the funding agency.
- The lower bidder, M and B Services, LLC, is a large electrical group that has worked on other GFT projects.
- Based on the low bidder's bid proposal, the executed engineering agreement, and bid advertisement and IFE costs, shown in the below table are the total estimated project costs.

Description	Subtotals	Total
Administrative Fees – Airport Authority		
- IFE by Midstate Consultants, Inc. – Lighting	\$2,775.00	\$5,351.00
- IFE by Midstate Consultants, Inc. - Signage	\$1,475.00	
- Bid Advertisement – Tribune Democrat	\$1,101.00	
Professional Fees - GFT		
- Executed Work Order – Lighting	\$47,214.00	\$67,889.00
- Executed Work Order - Signage	\$20,675.00	
Construction Costs – M and B Services, LLC		

- Base Bid	\$384,278.16	\$512,381.63
- Add Alternate No. 1	\$61,965.96	
- Add Alternate No. 2	\$66,137.51	
Total		\$585,621.63
FAA Share (95%)		\$556,340.00
State Share (2.5%)		\$14,640.00
Local Share (2.5%)		\$14,641.63

- This project and the recommendations below were reviewed with both the Finance and Facility Committees.
- **Recommendations:**
 - o **We recommend that the Airport Authority approves the submission of an FAA grant application for the referenced project based on the low bid of M and B Services, LLC and the total estimated project costs.**
 - o **Pending funding agency approval, we recommend that the Airport Authority approves awarding the construction contract to the low bidder, M and B Services, LLC, in an amount of \$512,381.63, which includes the Base Bid \$384,278.16, Add Alternate Bid No. 1 \$61,965.96, and Add Alternate Bid No. 2 \$66,137.51.**
- **The action to approve these recommendations are listed on the agenda under the Finance and Administration Committee.**

Certificates of Deposit (CDs)

- We have two (2) CDs invested with AmeriServ Financial that will mature on March 24, 2026. (AmeriServ Financial has been the only bank that has been willing to waive the penalty fee for one-time early withdrawal per CD.)

Initial Amount	Interest Rate	Term (months)	Maturity Date	Monthly Earned Interest	Total Interest Earned
\$305,817.21	4.00%	12	3/24/2026	\$1,019.39	\$12,232.69
\$250,000.00	4.50%	18	3/24/2026	\$937.50	\$16,875.00

- From AmeriServ Financial, we have obtained the following CD rate quotes:

Interest Rate	Term (months)
3.55%	6
3.45%	12
3.35%	18

- As you may recall, in January 2026, we had one (1) CD mature. When we prepared the 2026 budget, we planned to not reinvest that CD, but to retain the funds to help cover shortfalls in the budget. However, based on the existing bank account balances at that time, the Airport Authority approved reinvesting those maturing funds.
- Now in March 2026, we have two (2) maturing CDs. When we prepared the 2026 budget, we planned to reinvest both CDs. However, based on the existing bank account balances, we recommend that the \$305,817.21 CD be reinvested and the \$250,000 not be reinvested into a CD, but the funds be retained to help cover shortfalls in the budget.
- The above information and the recommendations below were reviewed with the Finance Committee.
- **Recommendations:**
 - o **We recommend that the Airport Authority reinvest the maturing funds of the \$305,817.21 CD into a CD with AmeriServ Financial at an interest rate of 3.55% for a six (6) month term.**
 - o **We recommend that the Airport Authority withdrawal the \$250,000.00 CD and place it in the Airport Authority's Money Market account.**
- **The action to approve these recommendations are listed on the agenda under the Finance and Administration Committee.**

Potential Solar Panel Project

- We have been exploring the possibility of installing solar panels to help reduce the electrical costs to the Airport Authority.
- We have talked to multiple companies about the possibility of solar panels at the Airport.
- We also plan to meet with Michael Sell, Saint Francis University (SFU), to discuss a potential solar assessment, and to talk about solar energy opportunities in general.
- The cost, as we understand it, to install solar panels at the Airport is very expensive and we do not want to install solar panels simply to say we installed solar panels. We only want to install solar panels if it can be a positive net income for the Airport Authority and it does not cost us any money.
- On March 12, 2026, we discussed with both the Finance and Facility Committees a potential solar project, the cost incentives, and how a solar project could result in a positive net income with no cost to the Airport Authority.
- This project and the recommendation below was reviewed with both the Finance and Facility Committees.
- **Recommendation: We recommend that the Airport Authority approves the development and advertisement of an RFQ (Request for Qualifications) for the installation of a solar array at the Airport.**
- **The action to approve this recommendation is listed on the agenda under the Facility and KOZ Committee.**

Multi-Unit Hangar Project

- As we discussed at last month's Committee meeting, we have a \$1,500,000 (\$1,125,000 75% State Share / \$375,000 25% Local Share) State Capital Budget (CB) Grant for the site preparation of the multi-unit hangars to be constructed on the north side of the Airport Operations Maintenance Building.
- At the February monthly meeting, the Airport Authority approved under the site preparation project the design and installation of piping to provide a restroom in each individual hangar.
- Per their letter dated February 23, 2026, GFT submitted a Supplement request. The Supplement includes additional costs relative to:
 - o After the execution of the engineering agreement, the FAA changed the Airport classification from a non-primary to a primary non-hub airport, which means that PennDOT 413 pavement was no longer allowable to be used for the apron, even though it is designed for small aircraft. The original project was then changed to P-403 pavement per the FAA specifications. This requires GFT to subcontract a pavement testing company. \$7125.00
 - o The Airport Authority requested the addition of a restroom and pilots lounge be added to the project. This was completed and coordinated with all agencies to adjust the project plans for the addition. \$7,727.00
 - o The Airport Authority requested that the site preparation be completed with the ability of a restroom to be added into each hangar if the tenant would desire. This required some additional coordination with the agencies and movement of the utility lines. \$1,771.00

Description	Subtotal	Totals
PennDOT Specification 413 to FAA Specification P-403 Pavement	\$2,512.00 (GFT Fee)	\$7,125.00
	\$4,613.00 (Plant Inspection)	
Initial Addition of the Restroom	\$7,727.00	\$7,727.00
Movement of the Restroom to potentially be in each Hangar	\$1,771.00	\$1,771.00
Total		\$16,623.00

- The Supplement total is \$16,623.00, which would increase the total engineering agreement from \$93,637.00 to \$110,260.00.
- The above information and the recommendation below were reviewed with the Finance Committee.
- **Recommendation: Pending funding agency concurrence, we recommend that the Airport Authority approves GFT's Supplement in the amount of \$16,623.00.**

- The action to approve this recommendation is listed on the agenda under the Finance and Administration Committee.

ARFF (Airport Aircraft Rescue and Firefighting) Training

- On February 25, 2026, we were contacted by Richland Township Fire Department's (RTFD's) Training and Safety Officer about the Airport Fire Fighter 40-Hour Course offered at the Pittsburgh International Airport FAA Regional Fire Training Facility. This year, the course is being offered June 1-5 and September 21-25.
- In 2024, the Airport Authority approved a donation of \$5,500 to the RTFD for four (4) full-time fire fighters to take the Airport Fire Fighter 40-Hour Course.
- We have three (3) Airport Operations Staff who previously completed this course. We do not have any Airport Operations Staff ready to take the course this year. We may have staff ready to take the course in a year or two after they gain more experience.
- This year, the Richland Township FD would like to have three (3) of their full-time fire fighters take the 40-hour course and have asked the Airport to participate in paying for the course, since Richland Township FD has a mutual aid agreement in-place to provide firefighting services at the Airport.
- The estimated cost breakdown is below.

Richland Township Fire Department (assume 3 attendees)

Course Cost (Per Person)	Certification Test ¹ (Per Person)	Hotel Cost ² (Per Person)	Per Diem (Per Person)	Subtotal (Per Person)	Number of Attendees	Total Estimated Cost
\$975.00	\$250.00	\$0.00	\$250.00	\$1,475.00	3	\$4,425.00

Notes

1. Only fire fighters with IFSAC/Pro-Board Fire Fighter II are eligible to take the Certification Test.
 2. As in 2024, we assume the RTFD firefighters would stay at a local fire house, thus eliminating the hotel cost.
- The training is not eligible for funding through the FAA AIP (Airport Improvement Program) nor the Infrastructure Investment and Jobs Act (IIJA) - Airport Infrastructure Grants (AIG) Program, formerly known as Bipartisan Infrastructure Law (BIL) Program.
 - The above information and the recommendation below were reviewed with the Finance Committee.
 - **Recommendation:**
 - **The action to approve this recommendation is listed on the agenda under the Finance and Administration Committee.**

Airport Operations Report: Josh Keyser

Winter Storm Fern

- During this heavy snow event, the Airport saw 21+ inches of snow on January 25th.
- All Airport Operations staff have been working substantial overtime, including on their regular days off, to maintain the airport and keep operations safe.
- We maintained RWY 15/33 to a usable and safe condition and did not close the airport. RWY 5/23 and most taxiways were closed for several days during cleanup but did not impact airline operations.
- After snowfall stops, it takes several days to clean up and return to the airport to full compliance with FAA regulations. This includes hand shoveling around signs and lights that become buried from snowfall and drifting snow.

MB airfield Snowblower

- On January 25th, our large MB airfield snowblower had a substantial clutch failure that resulted in a fire within the engine bay. There were no injuries to our Airport Operations personnel.
- Our insurance company was contacted, the equipment manufacturer provided a repair that was approved by our insurance company, and the repair is in the process of being scheduled.

- With the large snowblower being out of service for an extended period, a snowblower for the rear of one of our farm tractors was located and purchased. It will be used to assist the other tractor snowblower as needed.

GFT Report: Tyler Nesbella

1) FFY 2024 Fox Run Road Widening and Rehabilitation

- Construction began on October 1st.
- The temporary Waste Area HOP was extended for an additional year, until April 25, 2026.
- The Township building permit was approved on April 2, 2025.
- The contractor is substantially complete and is working on remaining punch list items.
 - Fence Gate working but needs final adjustment
 - MRC Basin and Detention Basin require final touchups
 - Concrete was dumped into the outlet so that needs to be fixed so that the MRC stops holding water
 - HRI drove equipment through the detention basin so that needs regraded before final seeding
 - The lavatory dump station was turned over for Airport use.
 - Contractor to Submit as-built survey points for review and submission to Harrisburg ADO
- Final Inspection completed on November 17, 2025.
- Engineering Supplements were submitted in December and were denied.
- Additional Calendar Day request was submitted by HRI and GFT is reviewing for Liquidated Damages purposes
- ACTION ITEM:** HRI Inc. has submitted Payment Application No. 9 for the referenced project. GFT has reviewed the application and concurs with the amount of \$485,675.71.
(BOARD ACTION REQUIRED)

2) SFY 2023 Hangar 15 Apron, Parking lot, and Relocate Fence/Gate

- The Contractor is working on punch list items. There were approximately forty (40) punch list items. Major punch list items remaining include:
 - Fence Gate working but needs final adjustment
 - MRC Basin and Detention Basin require final touchups
- ACTION ITEM:** HRI Inc. has submitted Payment Application No. 9 for the referenced project. GFT has reviewed the application and concurs with the amount of \$485,675.71.
(BOARD ACTION REQUIRED)

FFY 2024 Fox Run Road Widening and Rehabilitation/ SFY 2023 Hangar 15 Apron, Parking lot, and Relocate Fence/Gate

HRI Inc. has submitted Payment Application No. 9 for the referenced project. GFT has reviewed the application and recommends payment in the amount of \$485,675.71.

Jonathan Gleason made a motion for the Airport Authority to release and pay \$410,675.71 of the total ask of \$485,675.71 to HRI Inc. HRI will receive the remaining balance once the project is substantially complete. The motion was seconded by George Acurio and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6). Nays: None (0)

3) **RJ Hangar/Innovation Center**

- a) GFT's engineering agreement was executed by airport management.
- b) Design has begun on Site Preparation and Hangar Layout.
 - i) Due to stormwater and NPDES requirements additional borings and infiltration testing have to be completed on the project. This may result in overruns of the Soils and Subsurface phase. A supplement was provided for review by the Finance Committee.
 - ii) **ACTION ITEM:** GFT has submitted a supplement for the additional infiltration tests needed to complete the stormwater design on the RJ Hangar in the amount of \$5,079.00. GFT asks that this supplement be approved by the board. **(BOARD ACTION REQUIRED)**
- c) Project will be split into usable units of work for Federal CDS funds to be used.
- d) Internal design of the office space inside the RJ Hangar was finalized based on meeting between AE and Airport on 1/14/2025.
- e) Additional meeting concerning possible solar panel installation on February 11, 2026.

Solicitors' Report: Attorney Tim Leventry

Parking Lot Variance Application. I reviewed the Richland Township Zoning Hearing Board Application concerning the request for a variance for the parking lot. I communicated my recommendation to Cory Cree. Cory modified the variance application, and the application has been filed with Richland Township.

NOTAMS. I reviewed the January 16, 2026, letter from the Federal Aviation Administration and a Letter of Agreement (the "LOA") regarding NOTAMS and communicated with Cory Cree regarding the LOA, recommending a few minor changes thereto. I reviewed the subsequent changes to the LOA by Jim Streepy, Air Traffic Manager, from a legal standpoint, and found the changes acceptable.

Executive Session

- **Eastside Development Project**
Called to order by Rick McQuaide at 4:06 pm. Executive Session ended at 4:28pm

Committee Reports

Finance and Administration Jonathan Gleason, (Chair), George Arcurio, Ed Cernic Jr., and Dennis Kotzan

Rehabilitate Runway 5-23 Pavement Project

Ed Cernic, Jr made a motion that the Airport Authority approves the submission of an FAA grant application for the referenced project based on the low bid of JJ Cunningham and the total estimated project costs.

Pending funding agency approval, we recommend that the Airport Authority approves awarding the construction contract to the low bidder, JJ Cunningham, in an amount of \$279,295.00, which includes the Base Bid \$219,905.00, Add Alternate Bid No. 1 \$18,375.00, Add Alternate Bid No. 2 \$27,105.00, and Add Alternate Bid No. 3 \$13,910.00.

The motion was seconded by George Acurio and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6).
Nays: None (0)

Rehabilitate Taxiways A, A1, B, and B1 LED Lights and Signs Project

Ed Cernic, Jr made a motion to approve Airport Authority approves the submission of an FAA grant application for the referenced project based on the low bid of M and B Services, LLC and the total estimated project costs.

Pending funding agency approval, recommends the Airport Authority approves awarding the construction contract to the low bidder, M and B Services LLC, in an amount of \$512,381.63, which includes the Base Bid \$384,278.16, Add Alternate Bid No. 1 \$61,965.96, and Add Alternate Bid No. 2 \$66,137.51. The motion was seconded by George Acurio and passed by the following vote:

Yeas, Tim Mcllwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6).
Nays: None (0)

Certificates of Deposit (CDs)

George Acurio made a motion that the Airport Authority reinvest the maturing funds of the \$305,817.21 CD into a CD with AmeriServ Financial at an interest rate of 3.55% for a six (6) month term.
Also recommends that the Airport Authority withdrawal the \$250,000.00 CD and place it in the Airport Authority's Money Market account. The motion was seconded by Ed Cernic, Jr and passed by the following vote:

Yeas, Tim Mcllwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6).
Nays: None (0)

ARFF (Airport Aircraft Rescue and Firefighting) Training

Ed Cernic, Jr made a motion to recommend that the Airport Authority approves a donation of \$4,425.00 to the Richland Township Fire Department for three (3) full-time fire fighters to take the Airport Fire Fighter 40-Hour Course. The motion was seconded by George Acurio and passed by the following vote:

Yeas, Tim Mcllwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6).
Nays: None (0)

Multi-Unit Hangar Project

Tim Mcllwain made a motion Pending funding agency concurrence recommends that the Airport Authority approves GFT's Supplement in the amount of \$16,623.00. The motion was seconded by George Acurio and passed by the following vote:

Yeas, Tim Mcllwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6).
Nays: None (0)

Facility and KOZ: Rick McQuaide, (Chair), Mike Parrish, Jim Brazill and Dennis Kotzan

Potential Solar Panel Project

George Acurio made a motion that the Airport Authority approves the development and advertisement of an RFQ (Request for Qualifications) for the installation of a solar array at the Airport. The motion was seconded by Jonathan Gleason and passed by the following vote:

Yeas, Tim Mcllwain, Mike Parrish. George Acurio, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (6).
Nays: None (0)

Personnel: George Arcurio III, (Chair), Ed Cernic, Jr, and Tyler Trimbath

- N/A

Military: Adam Murphy, (Chair), Tim McIlwain, and Tyler Trimbath

- N/A

Enplanements: Mike Parrish, (Chair), Jonathan Gleason, Adam Murphy, Larry Hoover, and Larry Nulton

- N/A

The meeting was adjourned at 4:35 P.M.

**Minutes approved by
Mike Parrish**