

Minutes – January 20th, 2026
Johnstown, Cambria County Airport Authority

The regular meeting of the Johnstown Cambria County Airport Authority was called to order by Tim McIlwain Chairmen at 3:30 pm on Tuesday January 20th, 2026th.

Members Present: Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, via Phone; Adam Murphy, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr.

Members Absent, Jim Brazill

Others Present: Cory Cree, Airport Manager, Heather Tomasko Assistant Airport Manager Josh Keyser, Airport Operations Supervisor, Tyler Nesbella, GFT; Attorney Tim Leventry; Solicitor; Dennis Kotzan, Accountant, Nathan Pinkington, SkyWest, via phone: Jenn m SkyWest; Dr. Larry Nulton, Dave Hurst Tribune Democrat, Commissioner Tom Chernisky and Commissioner Keith Rager.

MINUTES:

George Acurio made a motion to approve the minutes of the December 16th, 2025, Board Meeting. The motion was seconded by Johnthan Gleason. and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

SkyWest/United Report: Nathan Pilkington JST SkyWest
Reviewed the SkyWest reports.

FBO Report: Dr. Larry Nulton
N/A

Treasurer's Report: Dennis Kotzan
Reviewed Financials
George Acurio made a motion to approve the Treasurer's Report. The motion was seconded by Adam Murphy and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

Manager's Report: Cory Cree
Certificates of Deposit (CDs)

- As you may recall, we currently have CDs invested with AmeriServ Financial, since they are the only bank that has been willing to waive the penalty fee for one-time early withdrawal per CD.
- One CD with an initial investment of \$250,000 will mature on January 22, 2026.
- AmeriServ Financial provided the following CD rate quotes:

Interest Rate	Term (months)
3.60%	6
3.50%	12
3.40%	18

- On January 8th, the Finance and Administration Committee met and reviewed our options.

- When preparing the 2026 budget, we had planned to not reinvest the maturing funding into another CD, but to retain the funds to help cover shortfalls in the budget. However, based on the existing bank account balances, we recommend reinvesting the maturing funding into another CD.
- **Recommendation: We recommend that the Airport Authority reinvest the maturing funds into a CD with AmeriServ Financial at an interest rate of 3.60% for a six (6) month term.**
- **The action to approve this recommendation is listed on the agenda under the Finance and Administration Committee.**

Eastside Development Project

- As you know, the Eastside Development Project includes widening Fox Run Road, reconstructing the Hangar 15 apron, installing fence and gates, and constructing a parking lot on the east side of the Airfield.
- The project engineer, GFT, submitted two supplement requests to their engineering agreements.
- On January 8th and 16th, the Finance and Administration Committee met and reviewed this matter.
- Executive Session is requested due to contractual issues related to the engineering agreement supplements requests.

Airport Operations Report: Josh Keyser

- A transmission fault on loader 15 required a service call from Cleavland Brothers for diagnosis and repair. The machine broke down on a taxi lane and had to be carefully towed back to the operations building. Parts were ordered and replaced the following day by the tech service.
- An ice storm on 12/26/25 required New Deal to be used to prevent ice from bonding to the pavement. Despite icy and poor conditions, we remained open throughout the event. Overnight efforts to remove the remaining ice occurred returning the airport to full operation. Despite our efforts, weather conditions, freezing rain, forced the cancellation of flights.
- New Deal RWY deicer was ordered and received to replace what was used on 12/26.

GFT Report: Tyler Nesbella

1) DBE Program Update

- a) The 26-28 goal methodology needs to be prepared.
- b) GFT is adding the DBE planning and goal into the 4-Unit GA Hangar Agreement.
- c) All DBE methodology is on hold until we receive word from the FAA or BOA on how to move forward from the DBE reevaluation process.

2) FFY 2023 Rehabilitate Taxiways A, A1, and B2 (Crack Seal, Seal Coat, and Remark Pavement)

- a) Awaiting FAA approval of closeout documentation.

FAA AIP No.	Total Grant (100%)	FAA Share (95%)	State Share (2.5%)	Sponsor Share (2.5%)
3-42-0045-062-2023	\$440,085.00	\$418,080.00	\$11,002.00	\$11,103.00

3) FFY 2024 Fox Run Road Widening and Rehabilitation

- a) Construction began on October 1st.
- b) The temporary Waste Area HOP was extended for an additional year, until April 25, 2026.
- c) The Township building permit was approved on April 2, 2025.
- d) The contractor is substantially complete and is working on remaining punchlist items.
 - a) Fence Gate working but needs final adjustment
 - b) MRC Basin and Detention Basin require final touchups
 - (1) Concrete was dumped into the outlet so that needs to be fixed so that the MRC stops holding water

- (2) HRI drove equipment through the detention basin so that needs regraded before final seeding
- c) The lavatory dump station needs to be turned over for Airport use
 - (1) Waiting on HRI to complete final testing
- d) Contractor to Submit as-built survey points for review and submission to Harrisburg ADO
- e) Final Inspection completed on November 17, 2025.
- f) Engineering Supplements were submitted in December and were initially denied
- a) Meeting was held with Finance Committee to review and is pending further discussion.
 - g) Additional Calendar Day request was submitted by HRI and GFT is reviewing for Liquidated Damages purposes

4) SFY 2023 Hangar 15 Apron, Parking lot, and Relocate Fence/Gate

- a) The Contractor is working on punch list items. There were approximately forty (40) punch list items. Major punch list items remaining include:
 - a) Fence Gate working but needs final adjustment
 - b) MRC Basin and Detention Basin require final touchups
 - c) The lavatory dump station needs to be turned over for Airport use

Solicitors' Report: Attorney Tim Leventry

Addendum to Commercial Building Lease for HRI. By letter dated December 23, 2025, we forwarded a proposed Addendum to Commercial Lease for the HRI Lease Extension (which we prepared). This is a very simple Agreement that incorporates the previous lease terms and increases the rent to \$5,000.00 per month. Both parties have the right to terminate upon 30 days notice. I requested Cory have the Addendum signed and dated by both parties. (A copy of the Addendum is attached.)

Policy on Advertising. We prepared a Policy on Airport letterhead regarding advertising in designated areas at the Airport relative to religious organizations and political organizations (attached) for review and discussion and possible implementation at today's meeting.

Lechene Aviation:

I reviewed the requests by Lechene Aviation relative to Discovery Flights and possibly opening a repair facility at the Airport. As discussed in the attached letter for the Discovery Flights we will prepare a single purpose contract. If Lechene opens an aircraft repair facility at the Airport we will prepare a Limited FBO Agreement for that venture.

Indoor Advertising (Religious & Political) Policy:

Lastly, attached is the Policy on political and religious advertising at the Airport

Executive Session

- **Eastside Development Project**

Called to order by Jonathan Gleason at 4:34 pm. Executive Session ended at 4:50 pm

Committee Reports

Finance and Administration Jonathan Gleason, (Chair), George Arcurio, Ed Cernic Jr., and Dennis Kotzan

Certificates of Deposit (CDs)

Jonathan Gleason made a motion to approve the Airport Authority reinvest the maturing funds into a CD with AmeriServ Financial at an interest rate of 3.60% for a six (6) month term. The motion was seconded by Mike Parrish and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

Facility and KOZ: Rick McQuaide, (Chair), Mike Parrish, Jim Brazill and Dennis Kotzan

Indoor Advertising (Religious & Political) Policy

Rick McQuaide made a motion for the Airport Authority to approve the Indoor Advertising (Religious & Political) Policy as prepared by Solicitor Leventry. The motion was seconded by Adam Murphy and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

Personnel: George Arcurio III (Chair) Ed Cernic Jr and Tyler Trimbath

- N/A

Military: Adam Murphy, (Chair), Tim McIlwain, and Tyler Trimbath

- N/A

Enplanements: Mike Parrish, (Chair), Jonathan Gleason, Adam Murphy, Larry Hoover, and Larry Nulton

- N/A

The meeting was adjourned at 4:55 P.M.

Minutes approved by
Waiting on Approval