

Minutes – February 17th, 2026
Johnstown, Cambria County Airport Authority

The regular meeting of the Johnstown Cambria County Airport Authority was called to order by Tim McIlwain Chairmen at 3:30 pm on Tuesday February 17th 2026th.

Members Present: Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, via Phone; Adam Murphy, Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr.

Members Absent, Jim Brazill

Others Present: Cory Cree, Airport Manager, Heather Tomasko Assistant Airport Manager Josh Keyser, Airport Operations Supervisor, Tyler Nesbella, GFT; Attorney Tim Leventry; Solicitor; Dennis Kotzan, Accountant, Nathan Pinkington, SkyWest; Dr. Larry Nulton, Dave Hurst Tribune Democrat, Commissioner Tom Chernisky, Commissioner Keith Rager, and Art Martynuska.

MINUTES:

George Acurio made a motion to approve the minutes of the January 20th, 2026, Board Meeting. The motion was seconded by Adam Murphy. and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

SkyWest/United Report: Nathan Pilkington JST SkyWest
Reviewed the SkyWest reports.

FBO Report: Dr. Larry Nulton

- Updates on the Remote Operating Center

Treasurer's Report: Dennis Kotzan

Reviewed Financials

George Acurio made a motion to approve the Treasurer's Report. The motion was seconded by Ed Cernic Jr. and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

Manager's Report: Cory Cree

RJ Hangar/Innovation Center Project

- As you know, this year we are designing and bidding Phase 1 of the RJ Hangar/Innovation Center.
- We are planning to construct the site preparation and hangar in three (3) phases of approximately \$10M per phase.
- On February 5, 2026, Senator McCormick announced that he secured more than \$270 million in federal funding for projects across Pennsylvania. One of those projects was for funding in the amount of \$1,984,000.00 to support site development for the RJ Hangar/Innovation Center at the Johnstown Airport.
- We are thankful for Senator McCormick's support of this project and his support of the Airport.
- Our funding request was for site preparation including construction of the taxiway from the RJ Hangar to Taxiway B, construction the hangar apron pavement, and extension of the utilities to the hangar.
- For this project, there are two engineering/architecture agreements for Phase I with GFT. One agreement is for the site preparation, and one agreement is for the hangar building.

- As Tyler Nesbella, GFT, stated at the January Airport Authority meeting, additional borings and infiltration are required for this project.
- On February 9, 2026, GFT submitted a Supplement request to the Site Preparation Engineering Agreement, which was presented to and reviewed with the Finance and Administration Committee on February 12, 2026.
- Per GFT's letter that accompanied the supplement request, the supplement will increase the total engineering costs for the project. The original contract had been completed assuming the current NPDES requirements for the PA-DEP with 2 infiltration tests needed for the design. Due to the original boring data received for this project, along with the previous project completed at the site, the new 2025 regulations for the project will now require 5 infiltration tests. These have been laid out with respect to the most current layout for the project. This increase consists of the additional tests, testing hours, drilling hours, infiltration report hours, and boring reports.
- The Supplement is for total increase in fee of \$5,079.00, which will increase the overall fee from \$202,140.00 to \$207,219.00.
- **Recommendation: We recommend that the Airport Authority approves GFT's Supplement of any increase in fee of \$5,079.00 for additional borings and infiltration testing, pending funding agency approval.**
- **The action to approve this recommendation is listed on the agenda under the Finance and Administration Committee.**

Hangar 13

- Hangar 13 is Leased by Nulton Aviation Services at a rate of \$1,200.00 per month, which has been the lease rate for the duration of the current lease from October 1, 2021 through September 30, 2026.
- Hangar 13 is used by the Nulton Aviation Flight Academy for the storage of the flight school's aircraft.
- Dr. Larry Nulton recently confirmed that he would like to renew the Hangar 13 lease for a 5-year term at the same lease rate.
- On February 13, 2026, the Facility and KOZ Committee met, reviewed the lease rates for similar hangars at the airport, and discussed the lease term and rate for this hangar.
- **Recommendation: We recommend that the Airport Authority approves the renewing of the Hangar 13 lease with Nulton Aviation Services for a 5-year term at a lease rate of \$1,350.00 per month.**
- **The action to approve this recommendation is listed on the agenda under the Facility and KOZ Committee.**

FY 2026 NOFO BUILD Grant Program

- The U.S. Department of Transportation (DOT) announced a Federal Year (FY) 2026 Notice of Funding Opportunity (NOFO) Better Utilizing Investments to Leverage Development (BUILD) Grant Program.
- The goal of the grant program is to fund projects that will have a significant local or regional impact and improve transportation infrastructure.
- Grant Award size is \$1M to \$25M with no local match requirement.
- Grant Applications are due by February 24, 2026. Grant award selections are expected to be announced no later than June 28, 2026.
- We would like to submit a grant application to seek additional funds for the RJ Hangar/Innovation Center project.
- We have been coordinating with the KSA Group and Dr. Nulton on the preparation of a grant application.
- We have asked GFT to provide cost estimates for the grant application.
- **Recommendation: We recommend that the Airport Authority approves the submission of a Federal Year (FY) 2026 Notice of Funding Opportunity (NOFO) Better Utilizing Investments to Leverage Development (BUILD) grant application for the RJ Hangar/Innovation Center project.**
- **The action to approve this recommendation is listed on the agenda under the Facility and KOZ Committee.**

Employee Handbook

- On February 9, 2026, the Personnel Committee met and reviewed proposed revisions to the current Employee Handbook.
- On February 12, 2026, the Employee Handbook with the redlined proposed revisions was emailed to Airport Authority Board members for review prior to today's meeting.
- Most of the revisions are typographical or clerical in nature.

- In addition to the typographical/clerical revisions, two (2) other revisions are proposed regarding Vacation Leave and Civil Leave.
- The Vacation Leave Section on Page 9 of the Employee Handbook should be revised for clarity. The Vacation Leave amounts do not need to be changed but better illustrated to clarify the dates an employee is eligible for the different amounts of vacation time.
- The Civil Leave Section on Page 12 of the Employee Handbook is shown to be revised to change the jury duty service leave time from "five (5) days" to "the complete duration of the court case to which they have been summoned".
- **Recommendation: We recommend that the Airport Authority approves amending the Employee Handbook as noted above and as provided to the Airport Authority Board Members on February 12, 2026.**

The action to approve this recommendation is listed on the agenda under the Personnel Committee

Airport Operations Report: Josh Keyser

Winter Storm Fern

- During this heavy snow event, the Airport saw 21+ inches of snow on January 25th.
- All Airport Operations staff have been working substantial overtime, including on their regular days off, to maintain the airport and keep operations safe.
- We maintained RWY 15/33 to a usable and safe condition and did not close the airport. RWY 5/23 and most taxiways were closed for several days during cleanup but did not impact airline operations.
- After snowfall stops, it takes several days to clean up and return to the airport to full compliance with FAA regulations. This includes hand shoveling around signs and lights that become buried from snowfall and drifting snow.

MB airfield Snowblower

- On January 25th, our large MB airfield snowblower had a substantial clutch failure that resulted in a fire within the engine bay. There were no injuries to our Airport Operations personnel.
- Our insurance company was contacted, the equipment manufacturer provided a repair that was approved by our insurance company, and the repair is in the process of being scheduled.
- With the large snowblower being out of service for an extended period, a snowblower for the rear of one of our farm tractors was located and purchased. It will be used to assist the other tractor snowblower as needed.

GFT Report: Tyler Nesbella

1) FFY 2024 Fox Run Road Widening and Rehabilitation

- Construction began on October 1st.
- The temporary Waste Area HOP was extended for an additional year, until April 25, 2026.
- The Township building permit was approved on April 2, 2025.
- The contractor is substantially complete and is working on remaining punchlist items.
 - Fence Gate working but needs final adjustment
 - MRC Basin and Detention Basin require final touchups
 - Concrete was dumped into the outlet so that needs to be fixed so that the MRC stops holding water
 - HRI drove equipment through the detention basin so that needs regraded before final seeding
 - The lavatory dump station was turned over for Airport use.
 - Contractor to Submit as-built survey points for review and submission to Harrisburg ADO
- Final Inspection completed on November 17, 2025.
- Engineering Supplements were submitted in December and were denied.
- Additional Calendar Day request was submitted by HRI and GFT is reviewing for Liquidated Damages purposes

- h) **ACTION ITEM:** HRI Inc. has submitted Payment Application No. 9 for the referenced project. GFT has reviewed the application and concurs with the amount of \$485,675.71.
(BOARD ACTION REQUIRED)

2) SFY 2023 Hangar 15 Apron, Parking lot, and Relocate Fence/Gate

- a) The Contractor is working on punch list items. There were approximately forty (40) punch list items. Major punch list items remaining include:
 - a) Fence Gate working but needs final adjustment
 - b) MRC Basin and Detention Basin require final touchups
- b) **ACTION ITEM:** HRI Inc. has submitted Payment Application No. 9 for the referenced project. GFT has reviewed the application and concurs with the amount of \$485,675.71.
(BOARD ACTION REQUIRED)

This item was tables until March 17th, 2026 Board Meeting

3) RJ Hangar/Innovation Center

- a) GFT's engineering agreement was executed by airport management.
- b) Design has begun on Site Preparation and Hangar Layout.
 - i) Due to stormwater and NPDES requirements additional borings and infiltration testing have to be completed on the project. This may result in overruns of the Soils and Subsurface phase. A supplement was provided for review by the Finance Committee.
 - ii) **ACTION ITEM:** GFT has submitted a supplement for the additional infiltration tests needed to complete the stormwater design on the RJ Hangar in the amount of \$5,079.00. GFT asks that this supplement be approved by the board. **(BOARD ACTION REQUIRED)**
- c) Project will be split into usable units of work for Federal CDS funds to be used.
- d) Internal design of the office space inside the RJ Hangar was finalized based on meeting between AE and Airport on 1/14/2025.
- e) Additional meeting concerning possible solar panel installation on February 11, 2026.

Solicitors' Report: Attorney Tim Leventry

Parking Lot Variance Application. I reviewed the Richland Township Zoning Hearing Board Application concerning the request for a variance for the parking lot. I communicated my recommendation to Cory Cree. Cory modified the variance application, and the application has been filed with Richland Township.

NOTAMS. I reviewed the January 16, 2026, letter from the Federal Aviation Administration and a Letter of Agreement (the "LOA") regarding NOTAMS and communicated with Cory Cree regarding the LOA, recommending a few minor changes thereto. I reviewed the subsequent changes to the LOA by Jim Streepy, Air Traffic Manager, from a legal standpoint, and found the changes acceptable.

Executive Session

- **Eastside Development Project**

Called to order by Jonathan Gleason at 4:42 pm. Executive Session ended at 4:46 pm

Committee Reports

Finance and Administration Jonathan Gleason, (Chair), George Arcurio, Ed Cernic Jr., and Dennis Kotzan

RJ Hangar/Innovation Center

GFT has submitted a supplement for the additional infiltration tests needed to complete the stormwater design on the RJ Hangar in the amount of \$5,079.00. GFT asks that this supplement be approved by the board.

Jonathan Gleason made a motion to approve supplement for the additional infiltration tests needed to complete the stormwater design on the RJ Hangar in the amount of \$5,079.00. The motion was seconded by George Acurio and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

Facility and KOZ: Rick McQuaide, (Chair), Mike Parrish, Jim Brazill and Dennis Kotzan

Hangar 13

Ed Cernic made a motion for the Airport Authority to approve the renewing of the Hangar 13 lease with Nulton Aviation Services for a 5-year term at a lease rate of \$1,350.00 per month. The motion was seconded by Mike Parrish and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

FY 2026 NOFO BUILD Grant Program

Mike Parrish made a motion for the Airport Authority to approve the submission of a Federal Year (FY) 2026 Notice of Funding Opportunity (NOFO) Better Utilizing Investments to Leverage Development (BUILD) grant application for the RJ Hangar/Innovation Center project. The motion was seconded by Adam Murphy and passed by the following vote:

Yeas, Tim McIlwain, Mike Parrish. George Acurio, Tyler Trimbath, Adam Murphy Jonathan Gleason, Rick McQuaide and Ed Cernic, Jr, (8). Nays: None (0)

Personnel: George Arcurio III (Chair) Ed Cernic Jr and Tyler Trimbath

Employee Handbook

George Acurio made a motion for the Airport Authority to approve amending the Employee Handbook as noted above and as provided to the Airport Authority Board Members on February 12, 2026. The motion was seconded by Ed Cernic and passed by the following vote:

Military: Adam Murphy, (Chair), Tim McIlwain, and Tyler Trimbath

- N/A

Enplanements: Mike Parrish, (Chair), Jonathan Gleason, Adam Murphy, Larry Hoover, and Larry Nulton

- N/A

The meeting was adjourned at 4:46 P.M.

**Minutes approved by
Waiting for Approval**