

Johnstown Cambria County Airport Authority
Agenda
Regular Meeting
July 16, 2024, at 3:30 PM

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Board Roll Call**

4. **Public Comment** 2 minutes per resident

5. **Minutes:** Motion to approve minutes of the June 18th, 2024, Board Meeting.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Jim Brazill ___ Adam Murphy ___ Tim McIlwain ___ Tyler Trimbath
___ Mike Parrish ___ Ed Cernic Jr. ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

6. **Reports**

- SkyWest Report
- JCCAA Commuter/Enplanement/Subsidy Report
- Nulton Aviation FBO Report
- Treasurer's Report

Motion to approve the Treasurer's report.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Jim Brazill ___ Adam Murphy ___ Tim McIlwain ___ Tyler Trimbath
___ Mike Parrish ___ Ed Cernic Jr ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

- Manager's Report
- Airport Operations Report
- Engineer's Report

Rehabilitate Pavement

We recommend that the Airport Authority approve the Quaker Sales Corp's Payment Application NO. 3 in the amount of \$25,381.35.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Jim Brazill ___ Adam Murphy ___ Tim McIlwain ___ Tyler Trimbath
___ Mike Parrish ___ Ed Cernic Jr ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

- Solicitor's Report

7. **Executive Session**

- Contract negotiations regarding Certificates of Deposit (CDs) rates and terms
- Litigation issues (Transystems)
- Lease negotiations – self-insuring of aircraft

8. **New Business/Announcements/Discussion Items**

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9. Committee Reports

Finance and Administration Jonathan Gleason, (Chair), George Arcurio, Ed Cernic Jr., and Dennis Kotzan

2024-2026 Audit Engagement Letter

We recommend that the Airport Authority approve the fees as outlined in Kotzan CPA & Associates, P.C.'s (Kotzan) June 19, 2024 Audit Engagement Letter and retain Kotzan as the Airport Authority's auditor for years ending 2024, 2025, and 2026.

Motion to approve by: _____ 2nd by: _____
 Roll Call Vote: ___ Jim Brazill ___ Adam Murphy ___ Tim Mcllwain ___ Tyler Trimbath
 ___ Mike Parrish ___ Ed Cernic Jr ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Certificates of Deposit (CD)

Pending the results of the Executive Session discussion, we recommend that the Airport Authority approve reinvesting the total amount of the two (2) maturing CDs into three (3) new CDs with the following amounts, rates, terms, and financial institutions, and with a one-time early withdrawal penalty waiver in-place for each CD individually.

CD Investment Amount	Interest Rate	Term	Financial Institution
\$ _____ .00	_____ %	_____ months	_____
\$ _____ .00	_____ %	_____ months	_____
\$ _____ .00	_____ %	_____ months	_____

Motion to approve by: _____ 2nd by: _____
 Roll Call Vote: ___ Jim Brazill ___ Adam Murphy ___ Tim Mcllwain ___ Tyler Trimbath
 ___ Mike Parrish ___ Ed Cernic Jr ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

2-Unit Corporate Hangar

Regarding Darr Construction, Inc.'s Final Change Order amount of \$40,959.30, we recommend _____

Motion to approve by: _____ 2nd by: _____
 Roll Call Vote: ___ Jim Brazill ___ Adam Murphy ___ Tim Mcllwain ___ Tyler Trimbath
 ___ Mike Parrish ___ Ed Cernic Jr ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Facility and KOZ: Tim Mcllwain, (Chair), Mike Parrish, Jim Brazill, and Dennis Kotzan

Enplanement: Mike Parrish, (Chair), Jonathan Gleason, Adam Murphy, Larry Hoover, and Larry Nulton

Military: Adam Murphy, (Chair), Jim Brazill and Tim Mcllwain

Personnel: George Arcurio, (Chair), Ed Cernic Jr, and Tyler Trimbath

Restaurant Sub Committee: Tim Mcllwain, (Chair) Jim Brazill, and Tyler Trimbath

10. Adjournment