

**Johnstown Cambria County Airport Authority**  
**Agenda**  
**Regular Meeting**  
**September 19th, 2023, at 3:30 PM**

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Board Roll Call**

4. **Public Comment** 2 minutes per resident

5. **Minutes:** Motion to approve minutes of the August 15th, 2023, Board Meeting.

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy     \_\_\_ Tim McIlwain     \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr.     \_\_\_ George Arcurio     \_\_\_ Rick McQuaide     \_\_\_ Jonathan Gleason

6. **Reports**

- SkyWest Report
- JCCAA Commuter/Enplanement/Subsidy Report
- Nulton Aviation FBO Report
- Treasurer's Report

Motion to approve the Treasurer's report.

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy     \_\_\_ Tim McIlwain     \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr     \_\_\_ George Arcurio     \_\_\_ Rick McQuaide     \_\_\_ Jonathan Gleason

- Manager's Report
- Airport Operations Report
- Engineer's Report

Hangar 15 Renovations - Darr Construction, Inc.'s Payment Application No. 1 = \$90,788.50

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy     \_\_\_ Tim McIlwain     \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr     \_\_\_ George Arcurio     \_\_\_ Rick McQuaide     \_\_\_ Jonathan Gleason

2-Unit Corporate Hangar - Darr Construction, Inc.'s Payment Application No. 2 = \$359,938.78

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy     \_\_\_ Tim McIlwain     \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr     \_\_\_ George Arcurio     \_\_\_ Rick McQuaide     \_\_\_ Jonathan Gleason

Obstruction Removal – Runway 15 Approach – Marsh Contracting, LLC's Payment Application No. 3 (Final) = \$10,737.56

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy     \_\_\_ Tim McIlwain     \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr     \_\_\_ George Arcurio     \_\_\_ Rick McQuaide     \_\_\_ Jonathan Gleason

Construct Car Wash – James Excavating, Inc.'s Payment Application No. 4 (Final) = \$27,750.00

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy     \_\_\_ Tim McIlwain     \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr     \_\_\_ George Arcurio     \_\_\_ Rick McQuaide     \_\_\_ Jonathan Gleason

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- Solicitor's Report

**7. New Business/Announcements/Discussion Items**

**8. Committee Reports**

**Personnel:** George Arcurio, (Chair), Ed Cernic Jr, Jolene Wesner

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**Military:** Adam Murphy, (Chair), Tim McIlwain, and Jolene Wesner

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**Enplanements:** Mike Parrish, (Chair), Jonathan Gleason, Adam Murphy, Larry Hoover, and Larry Nulton

**EAS Contract**

- **Based on their performance during the current EAS contract, the jet service they provide, and the increase in enplanements, we recommend that the Airport Authority direct the Airport Manager to submit a letter to the U.S. DOT in support of SkyWest Airlines' bid proposal and requesting the U.S. DOT to select SkyWest Airlines as the EAS provider for the John Murtha Johnstown-Cambria County Airport.**

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy     \_\_\_ Tim McIlwain     \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr             \_\_\_ George Arcurio     \_\_\_ Rick McQuaide     \_\_\_ Jonathan Gleason

**Facility and KOZ:** Tim McIlwain, (Chair), Mike Parrish, Jim Brazill, and Dennis Kotzan

**Federal Aviation Administration (FAA) Field Office**

- **We recommend that the Airport Authority approve entering into a lease agreement with the FAA to lease office and parking spaces to the FAA to locate a field office at the Johnstown Airport for a lease rate to be negotiated by the Airport Manager, pending the Airport Authority's Solicitor reviewing and approving of the FAA's lease agreement.**
- **We also recommend that the Airport Authority approve the Airport Manager requesting the FAA to take over ownership and maintenance of the currently Airport Authority owned NAVAIDS, namely the Runway 33 PAPI, Runway 5 REILs, and Runway 23 REILs.**

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy     \_\_\_ Tim McIlwain     \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr             \_\_\_ George Arcurio     \_\_\_ Rick McQuaide     \_\_\_ Jonathan Gleason

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**Farming**

- **We recommend that the Airport Authority approve the leasing of up to 8.5 acres of Tax Map Parcel No. 50-004-124.004 for farming at a lease rate of \$100 per acre per month to the adjacent landowner, Molly Ann Kline.**

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy             \_\_\_ Tim McIlwain             \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr             \_\_\_ George Arcurio             \_\_\_ Rick McQuaide             \_\_\_ Jonathan Gleason

**Fuel Tanks**

- **Since the tanks are no longer needed, we recommend that the Airport Authority approve the sale of the tanks for an amount to be negotiated by the Airport Manager.**
- **We also recommend that if the tanks cannot be sold, that the Airport Authority approve of disposing of the tanks at a salvage yard.**

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy             \_\_\_ Tim McIlwain             \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr             \_\_\_ George Arcurio             \_\_\_ Rick McQuaide             \_\_\_ Jonathan Gleason

**Finance and Administration** Jonathan Gleason, (Chair), George Arcurio, Ed Cernic Jr., and Dennis Kotzan

**ARFF Building Gate Operator**

- **We recommend that the Airport Authority approve the replacement of the ARFF Building Gate Operator by Security Fence Co. in the amount of \$16,850.00.**

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy             \_\_\_ Tim McIlwain             \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr             \_\_\_ George Arcurio             \_\_\_ Rick McQuaide             \_\_\_ Jonathan Gleason

**Community Project Grant Funding – Fox Run Road**

- **Recommendation: We recommend that the Airport Authority approve moving forward with this project and approving TranSystems' Engineering Agreement, pending the completion of a favorable IFE and the FAA's approval of the Engineering Agreement.**

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy             \_\_\_ Tim McIlwain             \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr             \_\_\_ George Arcurio             \_\_\_ Rick McQuaide             \_\_\_ Jonathan Gleason

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**Capital Improvements to Facilitate Operation of Aircraft Maintenance Training Program Project**

- **We recommend that the Airport Authority approve moving forward with this project and approving TranSystems' Engineering Agreement, pending the completion of a favorable IFE and the PennDOT BOA's approval of the Engineering Agreement.**

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy             \_\_\_ Tim McIlwain             \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr             \_\_\_ George Arcurio             \_\_\_ Rick McQuaide             \_\_\_ Jonathan Gleason

**Local Share Account (LSA) Grant Program**

- **We recommend that the Airport Authority approve the submission of a grant application for the Jet A Fuel Tank Acquisition and Installation project.**

Motion to approve by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

Roll Call Vote:     \_\_\_ Jim Brazill             \_\_\_ Adam Murphy             \_\_\_ Tim McIlwain             \_\_\_ Jolene Wesner  
\_\_\_ Mike Parrish     \_\_\_ Ed Cernic Jr             \_\_\_ George Arcurio             \_\_\_ Rick McQuaide             \_\_\_ Jonathan Gleason

**9. Adjournment**