

Johnstown Cambria County Airport Authority
Agenda
Regular Meeting
September 20th, 2022, at 3:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Board Roll Call

4. Public Comment 2 minutes per resident

5. Minutes: Motion to approve minutes of the August 16th, 2022, Board Meeting.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

6. Reports

- SkyWest Report
- JCCAA Commuter/Enplanement/Subsidy Report
- Nulton Aviation FBO Report
- Treasurer's Report
- Motion to approve the Treasurer's report.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

- Manager's Report
- Airport Operations Report
- Engineer's Report
- Solicitor's Report

7. New Business/Announcements/Discussion Items

8. Committee Reports

Enplanements: Mike Parrish, (Chair), Jim Loncella, Dave Kalina, Larry Hoover, Larry Nulton

- N/A

Enterprise: Jonathan Gleason, (Chair), Adam Murphy, Larry Nulton

- N/A

Personnel: Dave Kalina, (Chair), Tim McIlwain, Chris McCall

- N/A

Military: Adam Murphy, (Chair), Tim McIlwain, Chris McCall

- N/A

KOZ: Tim McIlwain, (Chair), Dave Kalina, Mike Parrish, and Dr. Larry Nulton

- N/A

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Facility & Administration: Jim Loncella (Chair), George Arcurio, Jonathan Gleason, Dennis Kotzan
Proposed Easement – Flair of Country tenant

- **Recommendation: For the Airport Authority to approve:**
 - **A revised access easement as shown on Exhibit C-2.**
 - **A temporary easement as shown on Exhibit C-3 for landscaping and maintaining a visually pleasing area between Airport Road and the front of the Flair of Country property. The easement should contain language to allow the Airport Authority, at its discretion, to terminate the easement.**
 - **We recommend that Solicitor Leventry prepare the appropriate legal documents for execution.**

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
 ___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Kitchen Exhaust Fan Repairs – Flair of Country tenant

Recommendation:

- **We recommend that the Airport Authority pay for the previously completed repairs totaling \$5,610.60.**
- **We recommend that Attorneys Leventry and Parrish coordinate the preparation of a document, to be executed between the parties of the lease agreement, to clarify that Flair of Country will be responsible for all future service, repair, and replacement costs associated with the kitchen exhaust fan.**

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
 ___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

2023 and 2024 Lease Rate – Flair of Country tenant

Recommendation:

- **We recommend that Attorneys Leventry and Parrish coordinate in the preparation of a document, to be executed between the parties of the lease agreement, to clarify the lease rates are \$800.00 per month for the renewal option periods of January 1, 2023, through December 31, 2023 and January 1, 2024 through December 31, 2024.**

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
 ___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Addendum to Lease Agreement (Hertz)

Recommendation:

- **We recommend that the Airport Authority approve the draft Addendum being revised to exclude Insurance Replacement Rentals from the Consumer Facility Charge (CFC) of \$2.50 per rental day.**

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
 ___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

9. Resolutions

10. Adjournment