

Johnstown Cambria County Airport Authority
Agenda
Regular Meeting
August 16th, 2022, at 3:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Board Roll Call

4. Public Comment 2 minutes per resident

5. Minutes: Motion to approve minutes of the July 19th, 2022, Board Meeting.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Minutes: Motion to approve minutes of the August 9th, 2022, Special Board Meeting.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

6. Reports

- SkyWest Report
- JCCAA Commuter/Enplanement/Subsidy Report
- Nulton Aviation FBO Report
- Treasurer's Report
- Motion to approve the Treasurer's report.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

- Manager's Report
- Airport Operations Report
- Engineer's Report
- Solicitor's Report

7. New Business/Announcements/Discussion Items

8. Committee Reports

Enplanements: Mike Parrish, (Chair), Jim Loncella, Dave Kalina, Larry Hoover, Larry Nulton

Funding of ULCC

Recommendation: We recommend that the Airport Authority approve the KSA Group's proposal pending revising the proposal per Solicitor Leventry's review comments, excluding any revisions to the proposed fee.

Motion to approve by: _____ 2nd by: _____

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Agenda
Regular Meeting
August 16th, 2022, at 3:30 PM

Facility & Administration: Jim Loncella (Chair), George Arcurio, Jonathan Gleason, Dennis Kotzan

Access Road for Keystone Opportunity Expansion Zone (KOEZ)

Recommendation: For the Airport Authority to agree to conduct the Grant Administration on behalf of the County and to execute a MOU (Memorandum of Understanding) with the County.

Motion to approve by: _____ 2nd by: _____
Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
 ___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Air Power History Tour

Recommendation: For the Airport Authority to provide their approval and of this event pending the Tour providing the required Certificate of Insurance.

Motion to approve by: _____ 2nd by: _____
Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
 ___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

UAV Manufacturing

Recommendation: Based on discussion at the Facility and Administration Committee meeting, we recommend that this company should not be charged a Limited FBO Fee unless their Business Plan changes to a Plan that would involve providing a service to the airport users.

Motion to approve by: _____ 2nd by: _____
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Lease Rate - New Car Wash Facility

Recommendation: Based on a discussion with Jolene Wesner, Hertz, and as reviewed with the Facility and Administration Committee, we recommend a lease amendment be drafted to include the following:

- An increase in the rental rate from \$500.00 to \$750.00 per month
- The tenant, i.e., Hertz, to pay all utilities associated with the car wash facility, which is anticipated to be electric, water and sewage.
- A Consumer Facility Charge (CFC) of \$2.50 per rental day.
- Additionally, as suggested by Jolene Wesner of Hertz, a renewal option for a 2-year lease extension.

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Lease Rate – Proposed 2-Unit Hangars

Recommendation: Based on the size of existing hangars and the size of the proposed hangars, we recommend a monthly lease rate of \$1,500.00 per unit.

Motion to approve by: _____ 2nd by: _____
Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
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Proposed 8-Unit Box Hangars

Recommendation: Based on the size of existing T-Hangars and the size of the proposed hangars, we recommend a monthly lease rate of \$300.00 per unit.

Motion to approve by: _____ 2nd by: _____
Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
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Kitchen Exhaust Fan Repairs – Flair of Country tenant

Recommendation: We agree with the Solicitor’s opinion that the Lessee (Flair of Country) is responsible for the repairs to the exhaust fan. Therefore, we recommend that the Lessee (Flair of Country) be invoiced for the repair costs of \$5,610.60.

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Enterprise: Jonathan Gleason, (Chair), Adam Murphy, Larry Nulton

- N/A

Personnel: Dave Kalina, (Chair), Tim McIlwain, Chris McCall

- N/A

Military: Adam Murphy, (Chair), Tim McIlwain, Chris McCall

- N/A

KOZ: Tim McIlwain, (Chair), Dave Kalina, Mike Parrish, and Dr. Larry Nulton

- N/A

9. Resolutions

10. Adjournment