

Johnstown Cambria County Airport Authority

Agenda

Regular Meeting

January 18th, 2022, at 3:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Board Roll Call

4. Public Comment 2 minutes per resident

5. Minutes: Motion to approve minutes of the December 21st, 2021, Board Meeting.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

6. Reports

- SkyWest Report
- JCCAA Commuter/Enplanement/Subsidy Report
- Nulton Aviation FBO Report
- Treasurer’s Report

- Motion to approve the Treasurer’s report.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

- Manager’s Report
- Airport Operations Report
- Engineer’s Report
- Solicitor’s Report

7. New Business/Announcements/Discussion Items

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8. Committee Reports

Enplanements: Mike Parrish, (Chair), Jim Loncella, Dave Kalina, Larry Hoover, Larry Nulton

- Executive Session - Airline service discussion

KOZ: Tim McIlwain, (Chair), Dave Kalina, Mike Parrish, and Dr. Larry Nulton

- N/A

Military: Tim McIlwain, (Chair), Jack Babich, Dave Kalina

- N/A

Personnel: Chairman To Be Determined

- N/A

Facility & Administration: Jim Loncella (Chair), George Arcurio, Jonathan Gleason, Dennis Kotzan

Minimum Standards

- To formally adopted the Minimum Standards for Airport Aeronautical Service Providers and the Commercial Operations - Rates, Fees, and Charges.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
 ___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Certificate of Deposit

- To move the interest earned from the February 4th maturing CD into the General Checking Account.
 To invest \$150,000.00 with Stifel Bank in a Certificate of Deposit (CD) at 1.1% for 36-months.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
 ___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Rehabilitate Runway 5-23 LED Lights and Signs

- To approve the Engineering Agreement for execution pending FAA review and concurrence.
- To approve issuing a NTP to L.R. Kimball contingent upon L.R. Kimball not invoicing not invoicing the Airport Authority until the engineering agreement is approved by the FAA and executed by the Airport Authority

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
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Hangar 12 Storage Area Lease

- To approve lease renewal at \$100.00 per month for 24-months, with revision of electrical usage and building maintenance text per the Manager’s Report.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Hangar 14 Aircraft Hangar

- To approve lease renewal with an initial term through December 31, 2023, with four (4) additional two (2) year option periods. The initial rate will be \$600.00 per month, for the first renewal option period the rate will be \$700.00 per month, and for the remaining three (3) renewal option periods the rate will be \$800.00 per month. The electrical usage and building maintenance text will be revised per the Manager’s Report.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

Flair of Country – Proposed Café

- To approve the entering into a contract for the construction of café to be constructed adjacent to the current FOC lease space in the Terminal Building. Flair of Country (FOC) will obtain two (2) additional construction cost proposals. The Airport Authority will contract with and pay for the construction of the café by the contractor that submits the lowest responsible cost proposal.
- To approval a lease amendment between FOC and the Airport Authority for the construction and staffing of the café as outlined in the Manager’s Report.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

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Redevelopment Assistance Capital Program (RACP) Grant

- To approve the Airport Authority being the grant applicant/grant recipient/grant sponsor pending the preparation and execution of an agreement between Nulton Aviation Services and the Airport Authority. The agreement will be reviewed and approved by the Facility and Administration Committee prior to execution.

Motion to approve by: _____ 2nd by: _____

Roll Call Vote: ___ Chris McCall ___ Adam Murphy ___ Tim McIlwain ___ Jim Loncella
___ Dave Kalina ___ Mike Parrish ___ George Arcurio ___ Rick McQuaide ___ Jonathan Gleason

10. Resolutions

- N/A

11. Adjournment